**Friends of Compiègne – New Members Application**

 **Names of applicant(s):** …………………………………………………………………………………………………………………………………………….……

 **Address:**

 ……………….…………………………………………………………………………………………………………………………………

 ………………………………………………………………………………………………………………………………………………….

 **Postcode:** ……………………… **Telephone Number:** Home………..…………… Mobile………….....………….

 **E-mail Address:** …………………………………………………………………………………………………………….….….….

 **Type of membership:** Individual (£15)/Family (£30) ………………………………………………….…….………

 Your approx. age(s): ………………………………………………….

 **French Language:** Confident/ Limited ………………………………………………………………….……………

 **If you wish to take part in an exchange, please enter your own details below, they will be**

 **kept in strictest confidence:**

 I/we would like to be 'twinned' with Single man/Single woman/Couple/Family with children

 If you wish to exchange with a family with children please suggest the most appropriate sex

 and ages: ………………………………………………………………………………………………....………………….…………

 Occupation/ former occupation & Interests: …………………………………………………………………………..

 ……………….…………………………………………..………………………………………………………………………………….

 ……………………………………………………………………………………………………………………………………………….

 Other comments or information you feel might be useful (eg. dietary requirements or allergies):

 **……………………………………………………………………………………………………………..……………………………**

 **…………………………………………………………………………………………………………………………………….………**

 In accordance with the provision of the Data Protection Act 1998 (Transitional provisions Unincorporated Members’ Clubs) we must inform you that membership information is held on computer. It is held only for the purpose of servicing your membership and is disclosed to no other organisation except our counterparts in Compiègne. In accordance with the provisions of the act you may request a copy of the information held or may object to our holding it, however the removal of such data would interfere in the efficient processing of Newsletters, visits, etc.

 **Please return to FOC Membership Secretary,**

 **Mrs Isabel Lorimer, 52 Garland Street, Bury St Edmunds, IP33 1HB**

 **□** I would like to pay by Standing Order or BACS transfer (details will be provided)

 **□** I enclose a cheque payable to “Friends of Compiegne”

 Date application submitted ………………………….. Form updated February 2023

FRIENDS OF COMPIÈGNE ASSOCIATION – DATA PROTECTION

In order to comply with current Data Protection Regulations, we are required to inform members of the data held, how we use it, and to obtain your permission.

Data Held and Purpose

**MEMBERSHIP LIST** contains names, addresses, e-mails and phone numbers – as provided by you.

This information is shared with members of the Friends of Compiegne Executive Committee. Data

is deleted when someone leaves twinning.

**INFORMATION FOR HOSTS LIST** contains names, e-mails and phone numbers, together with information on any special requirements (provided by you). This information is shared with our Twin Organising Committees when exchanges take place.

**NEWSLETTERS** contain photographs, and names from contributors. These are distributed amongst

all members and copies may be shared with members from twin towns. Copies are sometime on display at public events (e.g. when promoting Town Twinning, at fundraising events).

**WEBSITE AND FACEBOOK PAGES** contain photographs (without identification) and names of contributors. Forthcoming events are listed on the website calendar and may include photo numbers (not names)

for enquiries.

**E-MAILS:** BCC will be used when sending group e-mails.

Please return this document, with your name(s) at the bottom, to confirm that you agree to the above use of your data by Friends of Compiègne Association.

Please indicate if there are any items above to which you object.

Thank you,

Membership Secretary

Names of Member(s) ………………………………………………………

 ……………………………………………………….

\*I agree to the use of my personal date by Friends of Compiègne, as outlined above

\*I do not agree to ……………………………………………………………

RESIGNATION: All members of the association who do not renew their subscription after a reminder will be deemed to have resigned from the Friends of Compiègne and their personal data will be deleted from all Association records, unless they have given written permission for it to be kept on file.